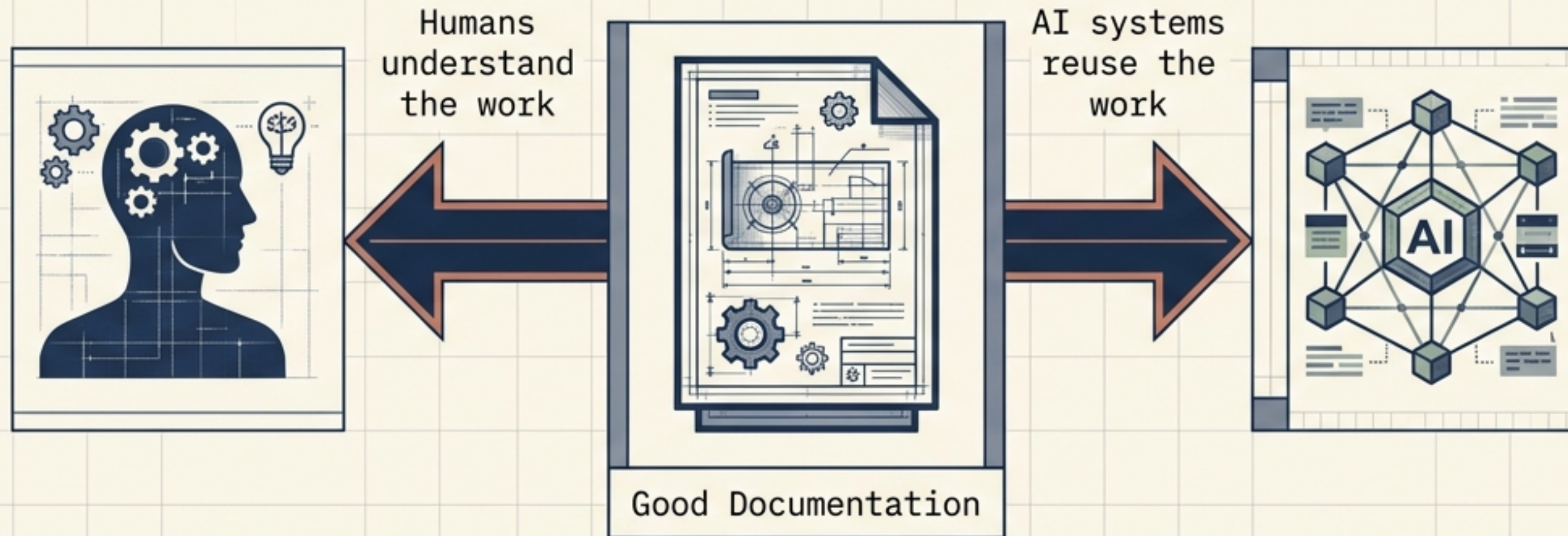


Documentation is an AI Superpower



Without Documentation:

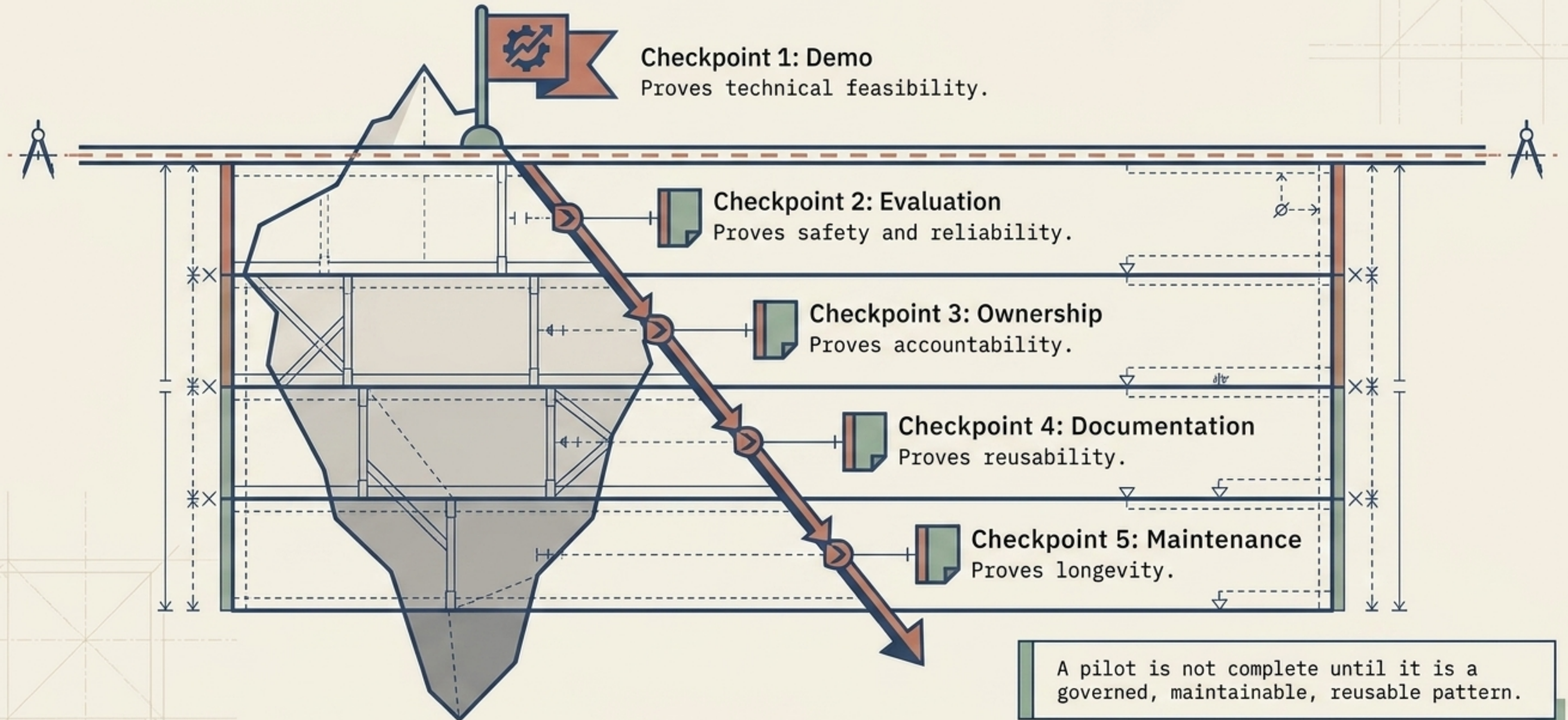
Every team starts from scratch.

With Documentation:

Examples compound. A single prompt, agent, or workflow teaches the organization how to handle similar problems.

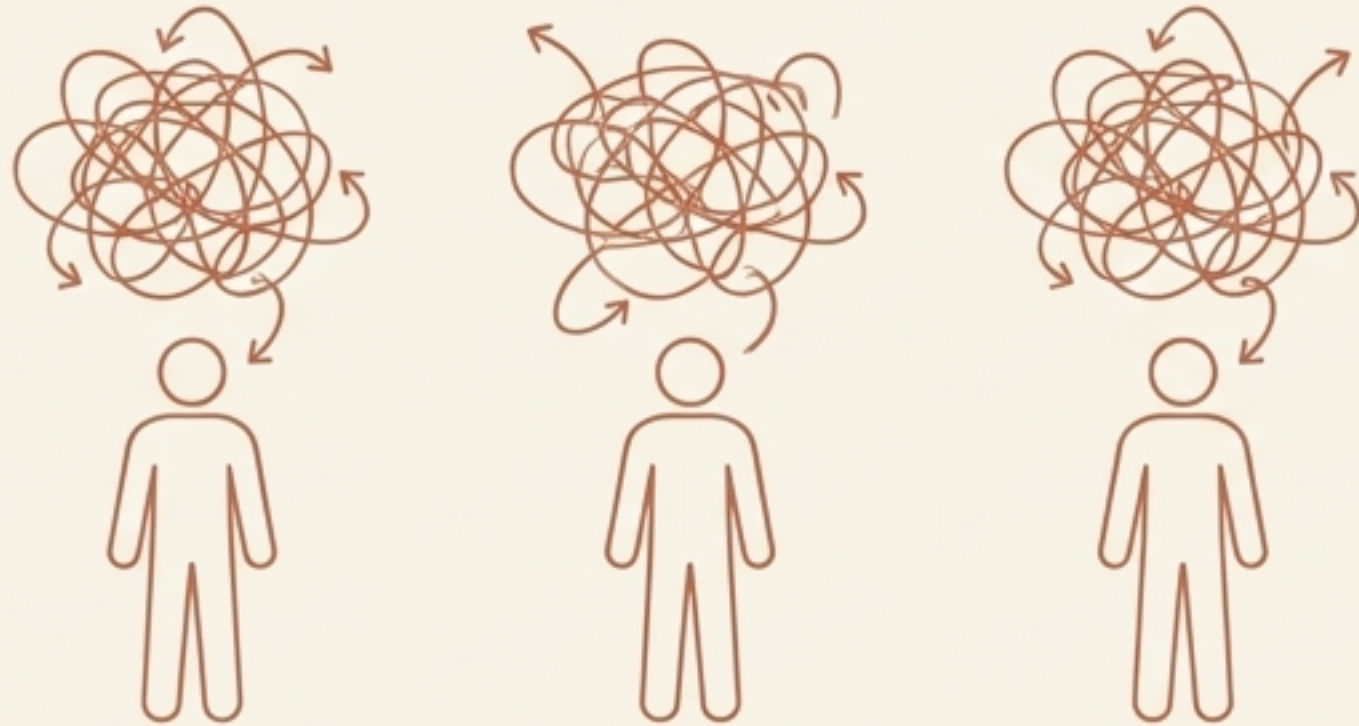
The better we document our work, the more useful AI becomes.

The Demo is Just the Beginning



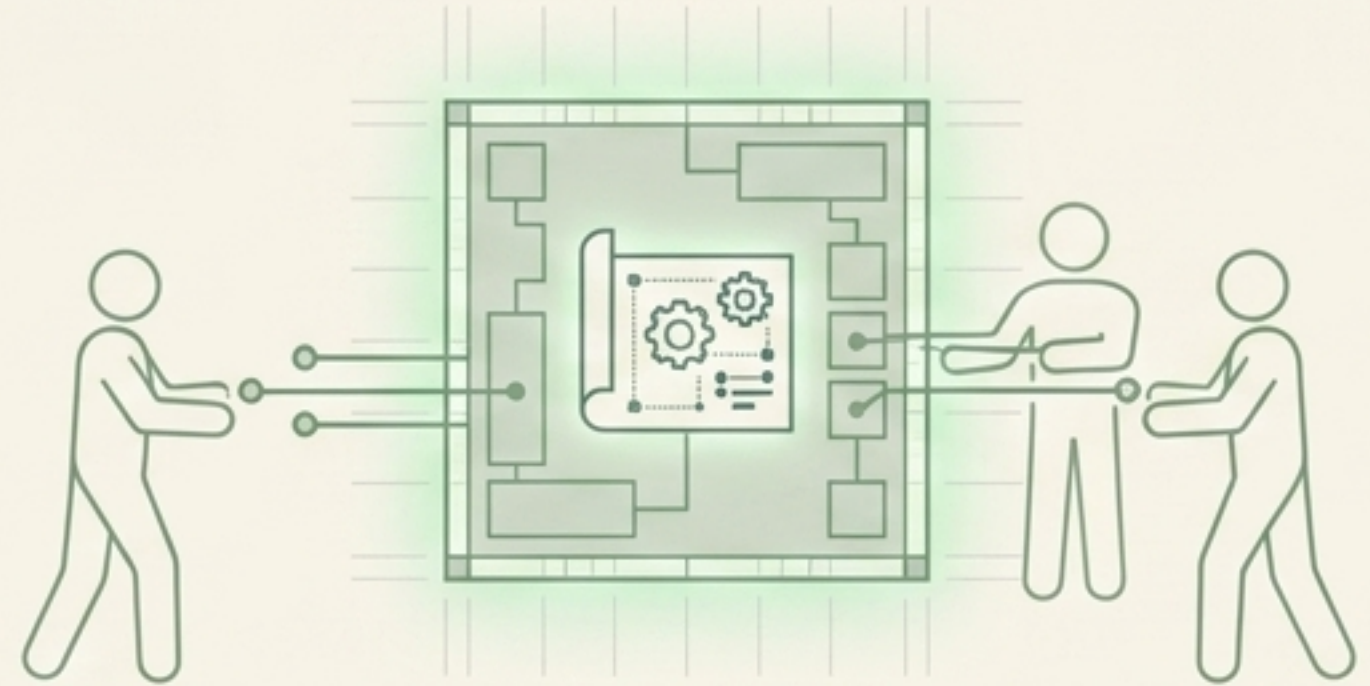
Why We Build Patterns

The Silo Approach



High Friction, High Risk.

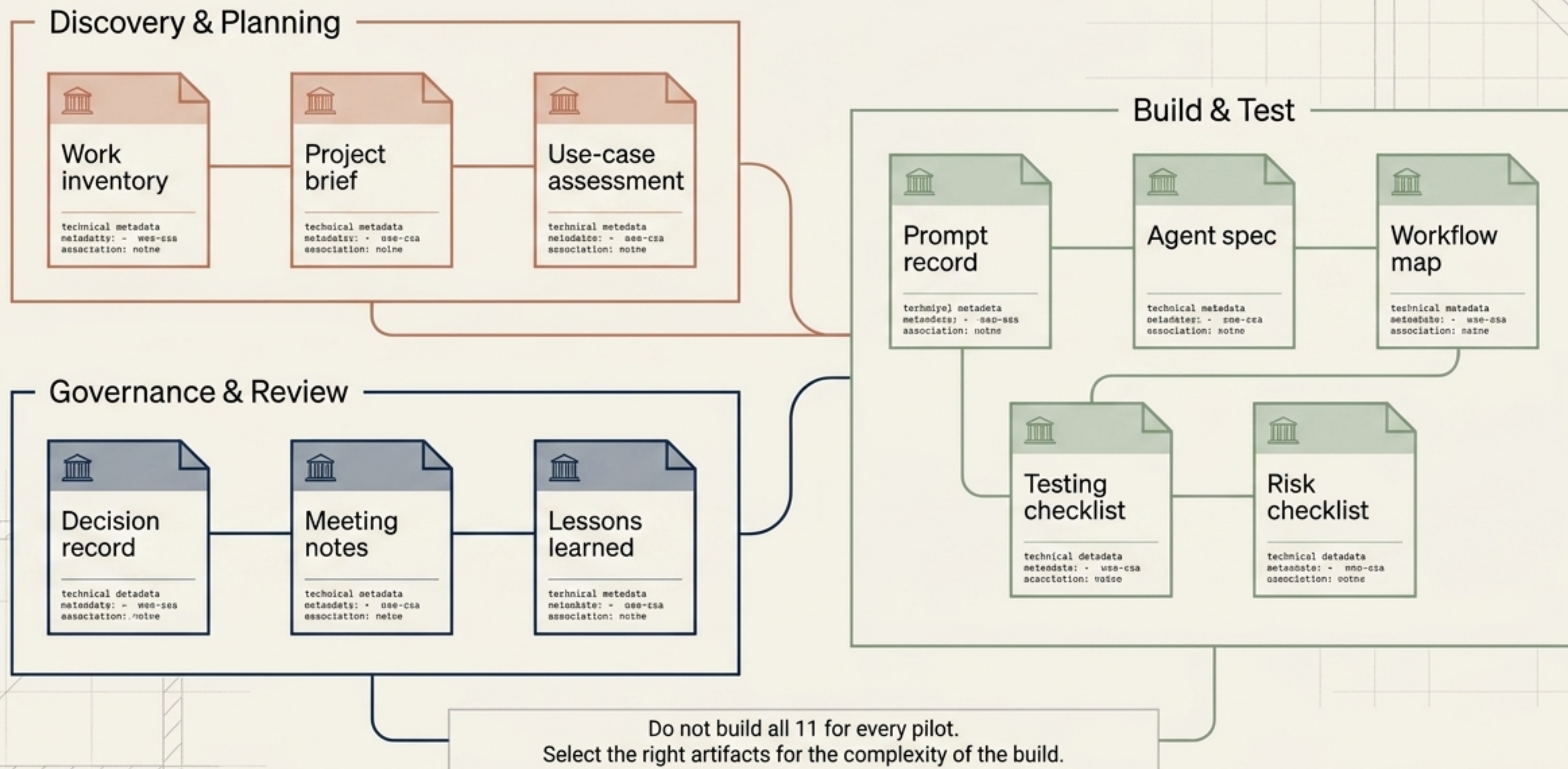
The Pattern Approach



High Speed, High Governance.

Reusable patterns do more than save time. They make it easier to explain why a solution exists, who owns it, how it was tested, what risks were considered, and when it should be retired.

The AI Enablement Documentation Ecosystem



The 9-Step Pilot-to-Pattern Path

Phase 1: Validate

1

Capture
problem &
workflow.

2

Document
tool fit &
rationale.

3

Define
success
metrics.

Phase 2: Refine

4

Test outputs,
edge & safety
cases.

5

Pilot with
users.

6

Capture
feedback &
failure patterns.

Phase 3: Package

7

Decide
(Improve/Operati
onalize/Archive).

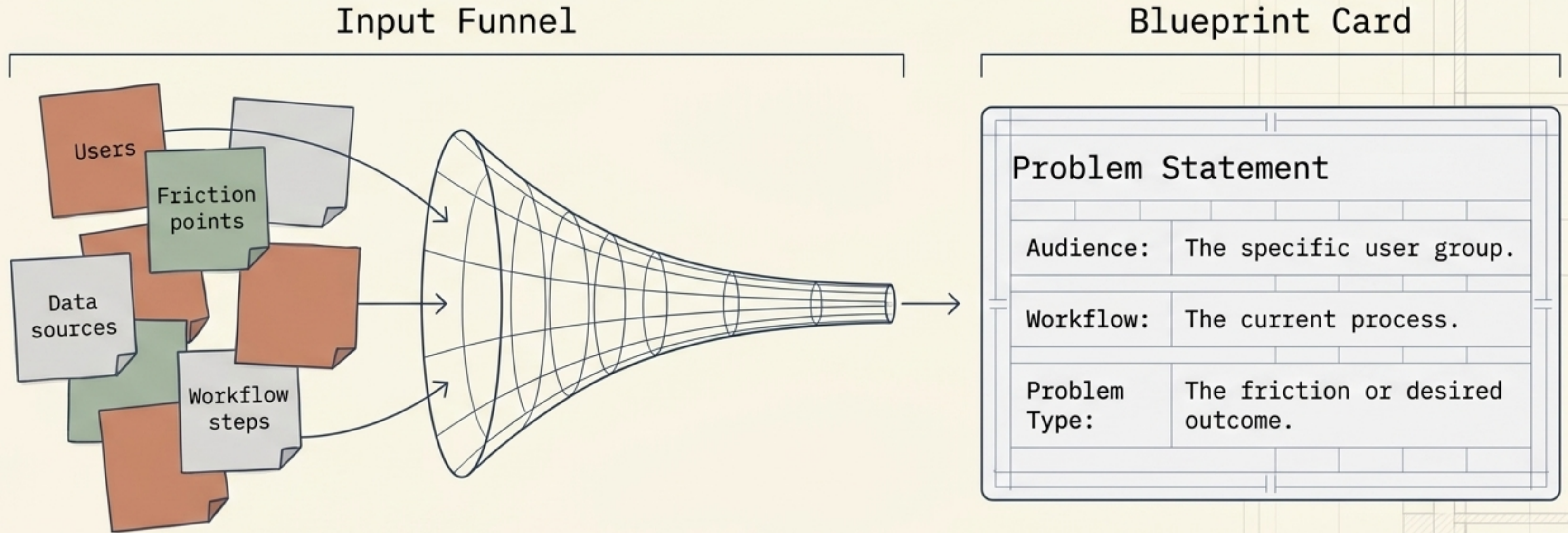
8

Package
reusable
pattern.

9

Assign
ownership &
review cadence.

Step 1: Preserve the Context



Key Insight Bar: A copied prompt is useless without its original context. Future teams need the 'why' to know if a pattern fits their needs.

Step 2: Write the Decision Record

Future teams won't know why you chose a tool unless you tell them.

Protect the organization from repeating dead ends.

Document ID:	DR-001	Name:	Exam
Date:	10/13/2023	Rescmod:	Fzom
Author:	Aucie Anuthor	Status:	Em

DECISION RECORD: DR-001 - CUS

Selected Tool Fit
Deployed Custom GPT over API integration

Alternatives Considered
Evaluated native Copilot features

Rationale & Consequences
Lower barrier to entry, but requires manual data updates

Evaluation results

Test examples

Edge cases

Safety thresholds

have been
used

Use

in these
cases

...are you
used

User feedback

Answer. I don't
know or you
know I have

Umm can
we have
an toy car.

from as you
around town
in.

Documented Failure Patterns

A reusable pattern is valuable not because it never fails, but because its limitations, failure patterns, and risk reviews are explicitly known.

Packaging the Solution Pattern

The gold standard artifact for organizational scaling.

Solution Pattern Card

Header

- Pattern name | Problem type
- Audience/user group
- Current workflow summary

Architecture

- Recommended solution path
- Tools used | Data involved
- Implementation notes

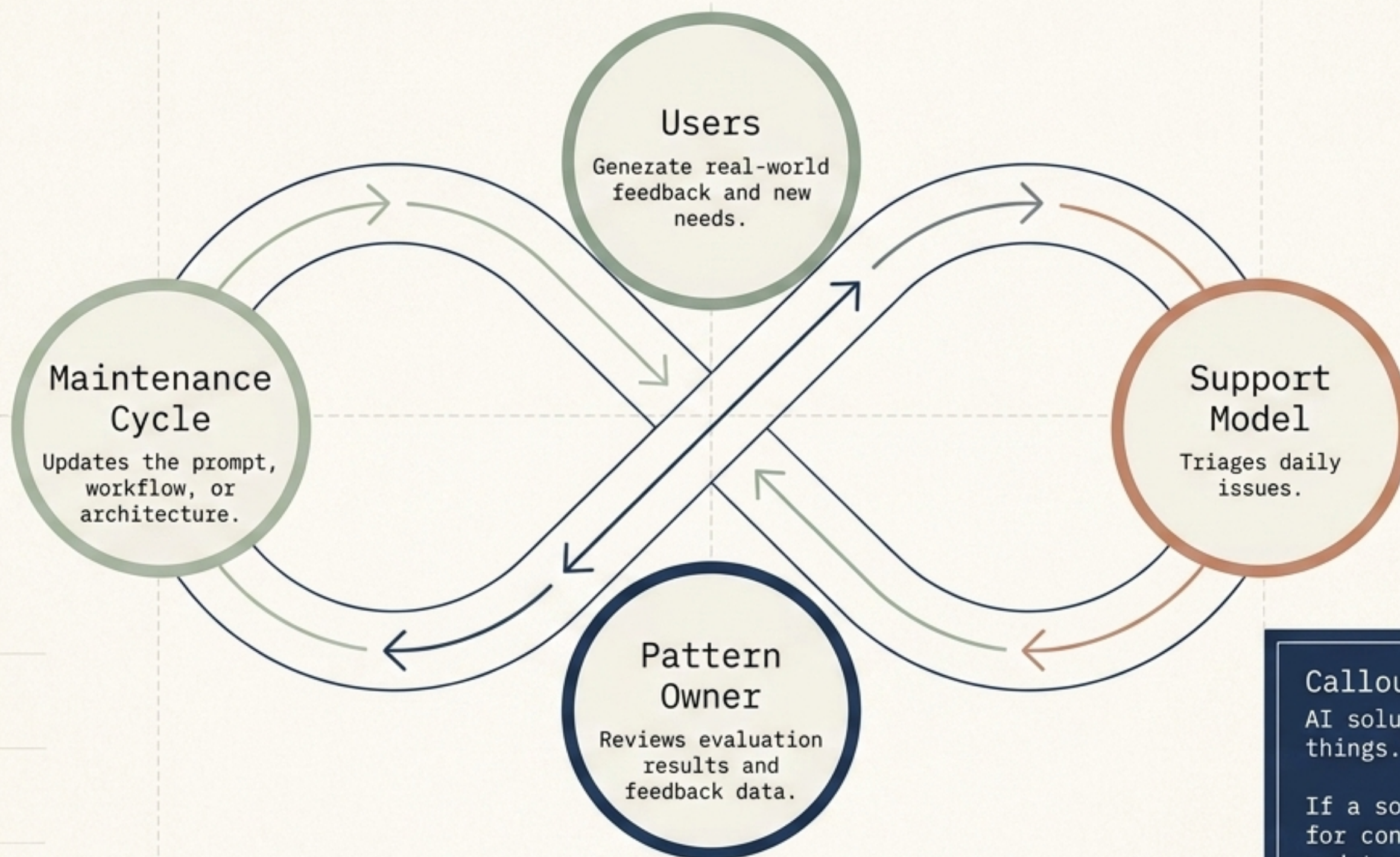
Governance

- Risk level & review notes
- Human review points
- Known limitations
- Reuse guidance

Lifecycle

- Evaluation examples & results
- Ownership & support model
- Maintenance cycle
- Retirement criteria

Assigning Ongoing Ownership

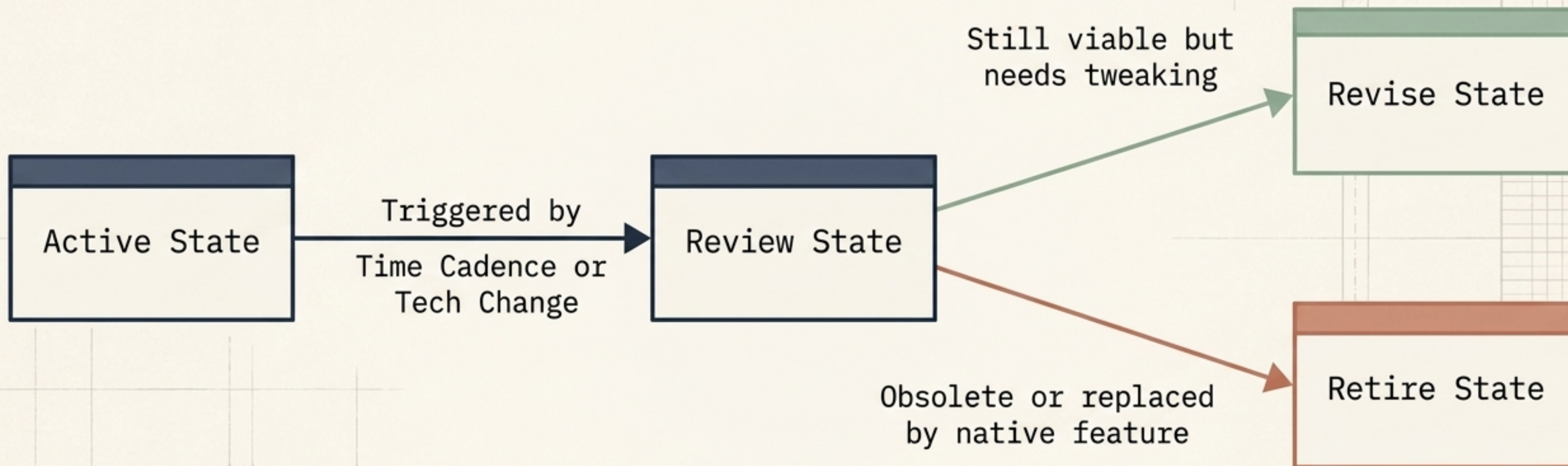


Callout Panel

AI solutions are living things.

If a solution has no owner for content, workflow, and updates, it should not be in the library.

Responsible Patterns Have Expiration Dates



Every pattern requires a predefined review cadence and explicit retirement criteria. Retirement is a feature of maturity, not a failure.

Practice: Draft a Solution Pattern

Think of a completed or hypothetical pilot.

Spend 10 minutes drafting the foundational elements of its Solution Pattern to identify what is reusable across teams.

Problem Context & Intended Outcome:

[_____]

Tool Fit, Decisions & Tradeoffs:

[_____]

Evaluation Tests & Lessons Learned:

[_____]

Ownership & Support Plan:

[_____]

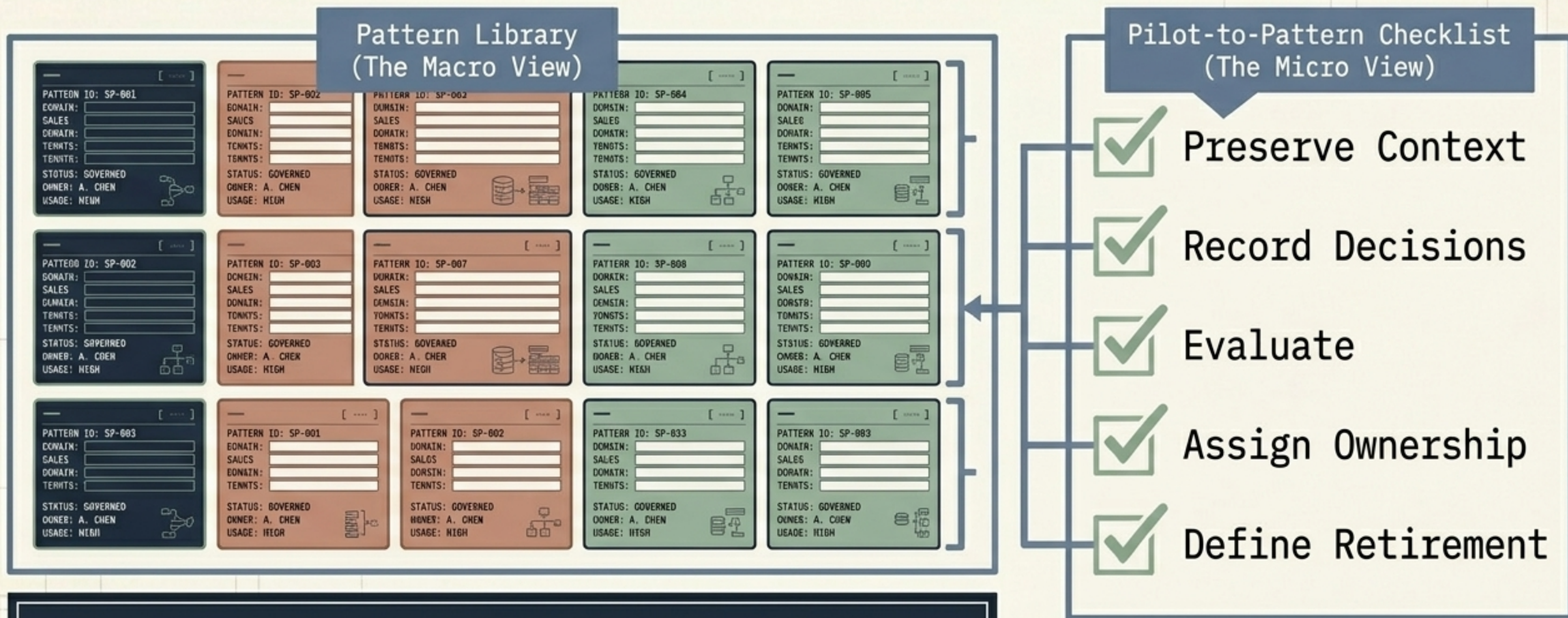
Review Trigger & Retirement Criteria:

[_____]

Shifting the Enablement Mindset

Myth: The pilot is finished when the demo works.	Reality: It's finished when it's documented, owned, and maintainable.
Myth: Reuse means copying a prompt.	Reality: Reuse requires workflow context and known limitations.
Myth: Ownership ends at launch.	Reality: Ownership must continue long after the pilot phase.
Myth: Maintenance is just an IT problem.	Reality: Maintenance and retirement are core to responsible AI enablement.
Myth: Documentation is just for the builder's reference.	Reality: It is only useful if it is clear enough for another team to act on.

The more we document, the smarter we become.



“AI enablement becomes more valuable when examples compound.”

Turn your one-off wins into the library that scales the organization.